

# Head of Program Delivery

## Job Ref 70

### Job Description

We are looking for a Head of Program Delivery to join our growing team. You will be responsible for the delivery of our programs and projects with particular focus on achieving excellent execution of our experimental campaigns' workflow. You will attend the technical planning sessions to advise on achievable timelines and optimal sequencing from a delivery perspective. You will then be responsible to coordinate our multitalented resources to successfully execute the projects in the agreed time.

Continuous improvement is an important aspect you will focus on. You will identify areas for improvement, propose solutions and implement them in collaboration with the other managers.

Reporting to the COO, the role offers a high degree of autonomy and the opportunity for you to play a significant role in the success of the business.

#### Responsibilities will include:

- Communicating with and coordinating key stakeholders at multiple levels across the organisation.
- Develop and track work to a detailed project plan, including schedules, resource plans, and issue resolution plans.
- Manage project deliverables and coordinate project progress.
- Enhance performance through continuous improvement and transformation activities.
- Make decisions and recommendations to directors about schedules, prioritisation, and resource allocation with input from others as needed.

#### Essential

- Degree in Engineering or in a scientific discipline.
- Experience of executing cutting-edge technology plans in complex environments.
- Experience in leading a collaborative, dynamic planning process - prioritising the work that needs to be done against the capacity and capability of multidisciplinary teams.
- Experience in agile organisations.
- Proven ability to challenge and remove any unnecessary barriers to projects' delivery.
- Ability to work under pressure to tight deadlines.
- Excellent organisation and communication skills

#### Desirable

- Project management experience and/or qualifications. Training in specific tools and techniques used at First Light can be provided.
- Willingness to learn new skills to support all areas of the business.



## Benefits

- Very competitive salary
- 25 days annual leave (increasing to 28 with time in service) + bank holidays
- 8% employer pension contribution without matching requirements
- Relocation support
- Flexible working
- Generous share options scheme
- Free lunch and soft drinks
- Enhanced maternal / paternal leave
- Enhanced sick leave

## Additional information

### [How to apply](#)

Please send your application and CV to [careers@firstlightfusion.com](mailto:careers@firstlightfusion.com) quoting the job title in the subject. If you don't hear back from us within four weeks, it means that unfortunately your application was unsuccessful at this time.

Informal enquiries may also be addressed to [careers@firstlightfusion.com](mailto:careers@firstlightfusion.com).

### [The interview process](#)

We typically carry out two separate interviews, each one about sixty to ninety minutes long. The first one aims to understand how your skills match what is required for the job and the discussion will be focused on your areas of expertise. If successful, you will be invited to the second interview, which is more focused on your personal skills, and how your objectives align with the company mission and values. We try to understand the value you will add to First Light, and how you can thrive and be happy with us. There will be opportunity to ask us as many questions as you like.

If you are invited to the second interview, it's probably time to warm up two of your referees, as we may ask you to put us in touch with them. If you are the successful candidate, we will send you an offer letter and, once agreed, a contract.

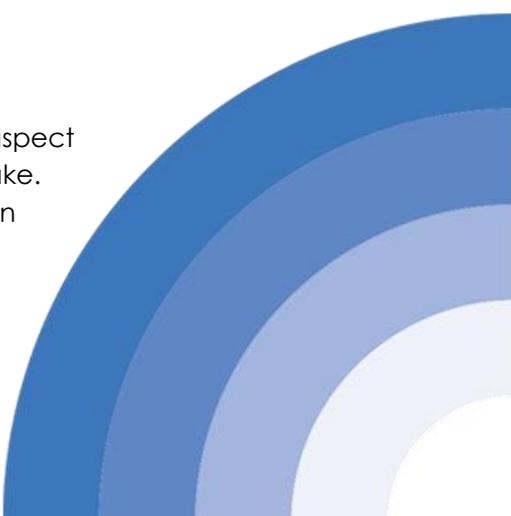
If you are invited to an interview, we will certainly get back to you to let you know the outcome.

To help with logistics issues, we can arrange so that the two interviews are organised on the same day. We will also reimburse reasonable expenses you incur to come to talk to us.

We don't have a dress code at First Light and regardless of seniority there is a good mix of t-shirts, trainers, shirts and blazers. For your interview, please dress in whatever makes you feel most confident and comfortable.

### [Our commitment to equality, diversity and inclusion](#)

We are a small company with a huge mission. The only important aspect for the team, and for each individual, is the contribution they can make. Our selection process and requirements for career progression disregard gender, gender identity, race, disability, colour, religion, and all other aspects of diversity that make us all humans. Diverse



teams have been proven to be better and we strongly believe it. We're not perfect but we strive to be.

### [Information for recruiters](#)

We work with a trusted network of recruiters, therefore CVs sent by other recruitment agencies will not be considered. In the event that the company receives a CV from both the direct applicant and a recruitment agency, the CV will be treated as a direct application by the individual only. Unsolicited contact from recruitment agencies will be disregarded.

## **First Light Fusion**

We are a lean, focused and agile company researching energy generation by inertial confinement fusion. We spun out from the University of Oxford in June 2011 and are based near Oxford. First Light continues to work closely with the academic community, both in the UK and internationally. The company is well-funded by both institutional investors and private individuals.

Inertial confinement fusion for energy generation is a well-established research field and is being pursued in many laboratories worldwide, perhaps most notably in the US at the National Ignition Facility. We are exploring a number of alternative research directions that harness the same fundamental physics, with the prime focus being power generation. Our work to-date has included theoretical analysis, detailed numerical simulation, and experimental validation. We have an increasingly clear vision of the pathway to a power plant.

We really believe fusion will be solved in the 2020s. If it's solved by us, fantastic, if it's solved by someone else, still great.

